APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

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<thead>
<tr>
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<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4BC3</td>
<td>Financial Accounting I</td>
<td>1</td>
<td>3</td>
<td>32.5</td>
<td>30</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.mcmaster.ca/index.php.

Anticipated Duties:

- L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- S Student Consultation (Emails, Office Hours)
- G Grading (Marking, Entering Marks)
- P Preparation (Reading, Attending Lectures, Meeting with Instructor)
- I Invigilation
- O Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A in this class, or equivalent

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to: ________________________
Applications submitted to: __https://dsbta.business.mcmaster.ca/__
OR For additional postings as per 13.03(b):
Preferences must be submitted by 4:30pm on __ April 12, 2018
Application deadline: 4:30pm on __ April 12, 2018
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Teaching Assistant Job Posting

Department/School/Unit: STRAT
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  Date of Posting: Thursday, March 29, 2018

<table>
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<tr>
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<th>Course Title</th>
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<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1EO3</td>
<td>Business Environment and Organization</td>
<td>1</td>
<td>3</td>
<td>32.5</td>
<td>30</td>
<td>Rita Cossa</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
- this position is for 32.5 hours from May to June
- you will be responsible for running two weekly tutorials on Tuesdays and Thursday from 1:30 p.m. to 2:30 p.m.
- applicants require a minimum B in COMM 1EO3 and a minimum A- in COMM 3MC3

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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<tbody>
<tr>
<td>1AA3</td>
<td>Financial Accounting I</td>
<td>1</td>
<td>3</td>
<td>130</td>
<td>100</td>
<td>Sessional 13 - ACTG, Unknown</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                   | I | Invigilation                                                    |
| G | Grading (Marking, Entering Marks)                            | O | Other duties as assigned:                                       |

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: Minimum A in this class, or equivalent

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Last updated: February 2017
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Teaching Assistant Job Posting

Department/School/Unit: ACTG
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Bargaining Unit: CUPE 3906 Unit #1
Date of Posting: Thursday, March 29, 2018

Course #* Course Title # of TAs required Term ** # of Hours Projected Enrolment (if available) Supervisor Anticipated Duties (see below)

2AB3 Managerial Accounting 1 3 130 100 Sessional 14 - ACTG, Unknown LSGPIO

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<tbody>
<tr>
<td>3AB3</td>
<td>Intermediate Finanacial Accounting II</td>
<td>1</td>
<td>3</td>
<td>32.5</td>
<td>30</td>
<td>Kwok, Yvonne</td>
<td>LSGPIO</td>
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<td>Financial Accounting II</td>
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Department/School/Unit: ACTG
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits Date of Posting: Thursday, March 29, 2018

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<th>Anticipated Duties (see below)</th>
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</thead>
<tbody>
<tr>
<td>A650</td>
<td>Accounting for Decision Makers</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>40</td>
<td>School of Management, ACTG</td>
<td>LSGPIO</td>
</tr>
</tbody>
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<th>Leading Tutorials/Overseeing Laboratories/Field Trip Supervision</th>
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Date of Posting: Thursday, March 29, 2018

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Anticipated Duties:

<table>
<thead>
<tr>
<th>L</th>
<th>Leading Tutorials/Overseeing Laboratories/Field Trip Supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>S</td>
<td>Student Consultation (Emails, Office Hours)</td>
</tr>
<tr>
<td>G</td>
<td>Grading (Marking, Entering Marks)</td>
</tr>
</tbody>
</table>

| P  | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| I  | Invigilation                                                   |

Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://registrar.mcmaster.ca/enrol/class-search/](http://registrar.mcmaster.ca/enrol/class-search/). Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A- in this class or equivalent, PhD student in Finance Program preferred

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):
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Last updated: February 2017
The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

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<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>F650</td>
<td>Firms and Markets</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>40</td>
<td>Sessional 5 - FIN, Unknown</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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### Anticipated Duties:

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<thead>
<tr>
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<th>Leading Tutorials/Overseeing Laboratories/Field Trip Supervision</th>
</tr>
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<tr>
<td>S</td>
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<tr>
<td>P</td>
<td>Preparation (Reading, Attending Lectures, Meeting with Instructor)</td>
</tr>
<tr>
<td>I</td>
<td>Invigilation</td>
</tr>
<tr>
<td>O</td>
<td>Other duties as assigned:</td>
</tr>
</tbody>
</table>

### Lecture/Laboratory/Tutorial Locations, Times and Days (if available):

Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://registrar.mcmaster.ca/enrol/class-search/](http://registrar.mcmaster.ca/enrol/class-search/). **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

### Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A- in this class or equivalent, PhD student in Finance Program preferred

### Other Information***:

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Last updated: February 2017
## Teaching Assistant Job Posting

**Department/School/Unit:** FIN  
**Bargaining Unit:** CUPE 3906 Unit #1  
**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No Limits**  
**Date of Posting:** Thursday, March 29, 2018

### Course Table

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
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<td>Firms and Markets</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>40</td>
<td>Sessional 5 - FIN, Unknown</td>
<td>LSGPIO</td>
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</table>

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### Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
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### For guarantee postings as per 13.02(g)(i):

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Last updated: February 2017
## Teaching Assistant Job Posting

**Department/School/Unit:** FIN  
**Bargaining Unit:** CUPE 3906 Unit #1  
**Wage Rate:** No Limits  
**Date of Posting:** Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>F725</td>
<td>Personal Financial Management</td>
<td>1</td>
<td>3</td>
<td>32.5</td>
<td>25</td>
<td>Fortino, Jordan</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

### Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                   | I | Invigilation                                                    |
| G | Grading (Marking, Entering Marks)                            | O | Other duties as assigned:                                        |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/.  
Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

**Skills, Qualifications, Abilities and Experience – Required & Preferred:**

- Minimum A- in this class or equivalent, PhD student in Finance Program preferred

**Other Information***:**

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### For guarantee postings as per 13.02(g)(i):

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**Department/School/Unit:** FIN  
**Bargaining Unit:** CUPE 3906 Unit #1  
**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No Limits**  
**Date of Posting:** Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2FA3</td>
<td>Introduction to Finance</td>
<td>1</td>
<td>3</td>
<td>130</td>
<td>100</td>
<td>Sessional 13 - FIN, Unknown</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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### Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- **S** Student Consultation (Emails, Office Hours)
- **G** Grading (Marking, Entering Marks)
- **P** Preparation (Reading, Attending Lectures, Meeting with Instructor)
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### Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://registrar.mcmaster.ca/enrol/class-search/](http://registrar.mcmaster.ca/enrol/class-search/). **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

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Last updated: February 2017
## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** FIN  
**Bargaining Unit:** CUPE 3906 Unit #1  
**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No Limits**  
**Date of Posting:** Thursday, March 29, 2018

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</thead>
<tbody>
<tr>
<td>3FA3</td>
<td>Managerial Finance</td>
<td>1</td>
<td>3</td>
<td>195</td>
<td>150</td>
<td>Husain, Anwar</td>
<td>LSGPIO</td>
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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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<tbody>
<tr>
<td>3FB3</td>
<td>Security Analysis</td>
<td>1</td>
<td>3</td>
<td>32.5</td>
<td>30</td>
<td>Grad Student 7 - FIN,</td>
<td>LSGPIO</td>
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Anticipated Duties:

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: FIN

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Date of Posting: Thursday, March 29, 2018

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<tr>
<td>4FP3</td>
<td>Personal Finance</td>
<td>1</td>
<td>3</td>
<td>162.5</td>
<td>125</td>
<td>Fortino,</td>
<td>LSGPIO</td>
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Teaching Assistant Job Posting

Department/School/Unit: HPM  
Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  
Date of Posting: Thursday, March 29, 2018

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<tr>
<td>C650</td>
<td>Introduction to Health Management</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>TBD</td>
<td>LSGPIO</td>
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- **P**: Preparation (Reading, Attending Lectures, Meeting with Instructor)
- **S**: Student Consultation (Emails, Office Hours)  
- **I**: Invigilation
- **G**: Grading (Marking, Entering Marks)  
- **O**: Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A- in C711 or equivalent education and experience

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to:___

Applications submitted to: __https://dsbta.business.mcmaster.ca/

For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on __ April 12, 2018

Application deadline: 4:30pm on __ April 12, 2018

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: HPM

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Date of Posting: Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<tr>
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<td>3</td>
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<td>Pat Wakefield</td>
<td>LSGPIO</td>
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</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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Skills, Qualifications, Abilities and Experience – Required & Preferred: experience as TA for online graduate level courses and grading online discussion questions

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to: __________

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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Teaching Assistant Job Posting

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| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                     | I | Invigilation                                                     |
| G | Grading (Marking, Entering Marks)                               | O | Other duties as assigned:                                       |

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Applications submitted to: _https://dsbta.business.mcmaster.ca/_

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on _ April 12, 2018

Application deadline: 4:30pm on _ April 12, 2018

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Last updated: February 2017
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<th>Anticipated Duties (see below)</th>
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<td>Human Resources and Labour Relations</td>
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<td>3</td>
<td>130</td>
<td>100</td>
<td>TBD</td>
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</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at [http://academiccalendars.romcmaster.ca/index.php](http://academiccalendars.romcmaster.ca/index.php).

** Anticipated Duties:

- **L**: Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- **P**: Preparation (Reading, Attending Lectures, Meeting with Instructor)
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**Skills, Qualifications, Abilities and Experience – Required & Preferred:** PhD student enrolled in MOBHR field, or MBA

*** Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Applications submitted to: [https://dsbta.business.mcmaster.ca/](https://dsbta.business.mcmaster.ca/)

OR For additional postings as per 13.03(b): Preferences must be submitted by 4:30pm on April 12, 2018

Application deadline: 4:30pm on April 12, 2018

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: HRM
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits Date of Posting: Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
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<tr>
<td>B650</td>
<td>Organizational Behaviour</td>
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<td>32.5</td>
<td>40</td>
<td>Reid, Erin</td>
<td>LSGPIO</td>
</tr>
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</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.mcmaster.ca/index.php.

Anticipated Duties:

| L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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For guarantee postings as per 13.02(g)(i):

Applications submitted to: _https://dsbta.business.mcmaster.ca/_

OR For additional postings as per 13.03(b):

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: HRM
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Bargaining Unit: CUPE 3906 Unit #1
Date of Posting: Thursday, March 29, 2018

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Anticipated Duties:

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<th>P</th>
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Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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Teaching Assistant Job Posting

Department/School/Unit: HRM
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits Date of Posting: Thursday, March 29, 2018

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<td>3</td>
<td>32.5</td>
<td>25</td>
<td>TBD</td>
<td>LSGPIO</td>
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- **G** Grading (Marking, Entering Marks)
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Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: IS

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Date of Posting: Thursday, March 29, 2018

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<thead>
<tr>
<th>Course #*</th>
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<td>3</td>
<td>65</td>
<td>25</td>
<td>Roham, Mehrdad</td>
<td>LSGPIO</td>
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Anticipated Duties:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
analytics background

Other Information***:

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Department/School/Unit: IS  
Bargaining Unit: CUPE 3906 Unit #1  
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Date of Posting: Thursday, March 29, 2018

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<tr>
<td>K650</td>
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<td>130</td>
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<td>Wagner, Nicole</td>
<td>LSGPIO</td>
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G Grading (Marking, Entering Marks)  
O Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student with knowledge of SAP and Excel software and experience with case studies

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to:___  
Applications submitted to: https://dsbta.business.mcmaster.ca/  
OR For additional postings as per 13.03(b):  
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Application deadline: 4:30pm on __ April 12, 2018

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: IS
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Bargaining Unit: CUPE 3906 Unit #1
Date of Posting: Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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</thead>
<tbody>
<tr>
<td>K650</td>
<td>Information Systems in Business</td>
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<td>3</td>
<td>65</td>
<td>35</td>
<td>Wagner, Nicole</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.ronmcmaster.ca/index.php.

Anticipated Duties:

- L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- S Student Consultation (Emails, Office Hours)
- G Grading (Marking, Entering Marks)
- P Preparation (Reading, Attending Lectures, Meeting with Instructor)
- I Invigilation
- O Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student with knowledge of SAP and Excel software and experience with case studies

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submitted to: __________

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The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit:** IS  
**Bargaining Unit:** CUPE 3906 Unit #1  
**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No Limits**  
**Date of Posting:** Thursday, March 29, 2018

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<thead>
<tr>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<tr>
<td>K724</td>
<td>eBusiness Strategies</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>20</td>
<td>Tan, Joseph</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** Anticipated Duties:

<table>
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<tr>
<th>L</th>
<th>Leading Tutorials/Overseeing Laboratories/Field Trip Supervision</th>
</tr>
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<tr>
<td>S</td>
<td>Student Consultation (Emails, Office Hours)</td>
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**P** Preparation (Reading, Attending Lectures, Meeting with Instructor)  
**I** Invigilation  
**O** Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://academiccalendars.romcmaster.ca/index.php](http://academiccalendars.romcmaster.ca/index.php).  
**Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

**Skills, Qualifications, Abilities and Experience – Required & Preferred:** case analysis, ebusiness background, PhD student preferred

**Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Applications submitted to: [https://dsbta.business.mcmaster.ca/](https://dsbta.business.mcmaster.ca/)  
**OR For additional postings as per 13.03(b):**

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_Last updated: February 2017_
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: IS
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Date of Posting: Thursday, March 29, 2018

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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>K737</td>
<td>Cases in eBusiness, Innovation and Entrepreneurship</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>35</td>
<td>Tan, Joseph</td>
<td>LSGPIO</td>
</tr>
</tbody>
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Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student with knowledge of SAP and Excel software and experience with case studies

Other Information***:

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For guarantee postings as per 13.02(g)(i):

For additional postings as per 13.03(b):

Applications submitted to: _https://dsbta.business.mcmaster.ca/_

Preferences must be submitted by 4:30pm on _April 12, 2018_

Application deadline: 4:30pm on _April 12, 2018_

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: MKTG
Wage Rate: No Limits
Bargaining Unit: CUPE 3906 Unit #1
Date of Posting: Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2MA3</td>
<td>Introduction to Marketing</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>100</td>
<td>TBD</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- **S** Student Consultation (Emails, Office Hours)
- **G** Grading (Marking, Entering Marks)
- **P** Preparation (Reading, Attending Lectures, Meeting with Instructor)
- **I** Invigilation
- **O** Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:
Ongoing PhD in Marketing preferred

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Applications submitted to: https://dsbta.business.mcmaster.ca/

For additional postings as per 13.03(b):
Preferences must be submitted by 4:30pm on April 12, 2018

Application deadline: 4:30pm on April 12, 2018

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Last updated: February 2017
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</thead>
<tbody>
<tr>
<td>3MA3</td>
<td>Marketing Research</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>25</td>
<td>TBD</td>
<td>LSGPIO</td>
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### Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
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- **I** Invigilation
- **G** Grading (Marking, Entering Marks)
- **O** Other duties as assigned:

### Lecture/Laboratory/Tutorial Locations, Times and Days (if available):
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### Skills, Qualifications, Abilities and Experience – Required & Preferred:

Ongoing PhD in Marketing preferred

### Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### For guarantee postings as per 13.02(g)(i):

Applications submitted to: _https://dsbta.business.mcmaster.ca/_

**OR For additional postings as per 13.03(b):**

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Application deadline: 4:30pm on _April 12, 2018_

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_Last updated: February 2017_
APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: MKTG
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits Date of Posting: Thursday, March 29, 2018

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<tbody>
<tr>
<td>3MB3</td>
<td>Customer Behaviour</td>
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<td>3</td>
<td>130</td>
<td>100</td>
<td>TBD</td>
<td>LSGPIO</td>
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Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision |
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| G | Grading (Marking, Entering Marks)                                |

P Preparation (Reading, Attending Lectures, Meeting with Instructor)
I Invigilation
O Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:

Ongoing PhD in Marketing preferred

Other Information***:

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Teaching Assistant Job Posting

**Department/School/Unit:** MKTG  
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**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No Limits**  
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<tbody>
<tr>
<td>M650</td>
<td>Marketing Management</td>
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<td>3</td>
<td>195</td>
<td>45</td>
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**Other Information***:

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<th>Anticipated Duties (see below)</th>
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<tbody>
<tr>
<td>M751</td>
<td>Sustainability and Corporate Social Responsibility</td>
<td>1</td>
<td>3</td>
<td></td>
<td>TBD</td>
<td>LSGPIO</td>
<td></td>
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Ongoing PhD in Marketing preferred

Other Information***:

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For guarantee postings as per 13.02(g)(i):

Applications submitted to: _https://dsbta.business.mcmaster.ca/_

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on _April 12, 2018_

Application deadline: 4:30pm on _April 12, 2018_

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: OM
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Date of Posting: Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2QA3</td>
<td>Applied Statistics for Business</td>
<td>1</td>
<td>3</td>
<td>130</td>
<td>100</td>
<td>Grad Student 1 - OM, Unknown</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

<table>
<thead>
<tr>
<th>L</th>
<th>Leading Tutorials/Overseeing Laboratories/Field Trip Supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>S</td>
<td>Student Consultation (Emails, Office Hours)</td>
</tr>
<tr>
<td>G</td>
<td>Grading (Marking, Entering Marks)</td>
</tr>
<tr>
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<td>Preparation (Reading, Attending Lectures, Meeting with Instructor)</td>
</tr>
<tr>
<td>I</td>
<td>Invigilation</td>
</tr>
<tr>
<td>O</td>
<td>Other duties as assigned:</td>
</tr>
</tbody>
</table>

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A- in this course, PhD students are preferred

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):
Applications submitted to: https://dsbta.business.mcmaster.ca/QR
For additional postings as per 13.03(b):
Preferences must be submitted by 4:30pm on April 12, 2018
Application deadline: 4:30pm on April 12, 2018

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

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<tr>
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<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3QA3</td>
<td>Management Science for Business</td>
<td>1</td>
<td>3</td>
<td>130</td>
<td>100</td>
<td>Grad Student</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
S Student Consultation (Emails, Office Hours)
G Grading (Marking, Entering Marks)
P Preparation (Reading, Attending Lectures, Meeting with Instructor)
I Invigilation
O Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A- in this course, PhD students are preferred

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):
Written preferences may be submitted to: ______

Applications submitted to: https://dsbta.business.mcmaster.ca/

QR For additional postings as per 13.03(b):
Preferences must be submitted by 4:30pm on __ April 12, 2018
Application deadline: 4:30pm on __ April 12, 2018

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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>O650</td>
<td>Operations Management</td>
<td>1</td>
<td>3</td>
<td>97.5</td>
<td>65</td>
<td>Miltenburg, John</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                     | I | Involgination                                                    |
| G | Grading (Marking, Entering Marks)                               | O | Other duties as assigned:                                      |

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A- in this course, PhD students are preferred

Other Information***:

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Application deadline: 4:30pm on _ April 12, 2018

Written preferences may be submitted to: _blank_ _blank_

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Teaching Assistant Job Posting

Department/School/Unit: STRAT
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits Date of Posting: Thursday, March 29, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
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<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4SA3</td>
<td>International Business</td>
<td>1</td>
<td>3</td>
<td>97.5</td>
<td>45</td>
<td>Stockton, Linda</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                    | I | Invigilation                                                      |
| G | Grading (Marking, Entering Marks)                              | O | Other duties as assigned:                                        |

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A- in this course, or equivalent

Other Information***:

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Teaching Assistant Job Posting

Department/School/Unit: STRAT
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Bargaining Unit: CUPE 3906 Unit #1
Date of Posting: Thursday, March 29, 2018

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<tr>
<td>4SD3</td>
<td>Commercial Law</td>
<td>1</td>
<td>3</td>
<td>65</td>
<td>45</td>
<td>Stillman, Paul</td>
<td>LSGPIO</td>
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Anticipated Duties:

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Last updated: February 2017
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>P700</td>
<td>Business, Government and the Global Environment</td>
<td>1</td>
<td>3</td>
<td>97.5</td>
<td>20</td>
<td>Constantinou, Peter</td>
<td>LSGPIO</td>
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