DeGroote is proud to run one of the leading undergraduate business programs in Canada. As a DeGroote student, you will gain the necessary knowledge and skills to prepare you for success in a rapidly changing, globally competitive business environment. On this fact sheet, you will find tips and tricks that will help you get started as a first-year student at DeGroote.

MCMASTER UNDERGRADUATE CALENDAR

The McMaster Undergraduate Calendar is an online resource for McMaster students. Visit http://academiccalendars.romcmaster.ca/index.php to learn about:

- Courses offered at McMaster
- Electives available to Level 1 students
- Degrees and minors
- Sessional dates
- Academic regulations
- Contact directories

MYTIMETABLE

MyTimetable helps undergraduate students find an optimal and conflict-free timetable and provides direct enrolment into classes. In MyTimetable, undergraduate students can:

- Search for courses easily and enroll, swap or drop classes directly
- Block timeslots to accommodate part-time jobs or other personal commitments
- Create multiple timetables to choose from and select a favourite schedule.

Undergraduate students can access MyTimetable by logging into Mosaic and clicking on the Create MyTimetable tile on their homepage.

For more information visit: registrar.mcmaster.ca/mytimetable
As a Business 1 student, you are guaranteed a spot in your required courses. However, you may not be able to enroll in the particular core or tutorial section you would prefer. Please read the following carefully for information on enrollment.

♦ Where can I find my enrolment appointment?
There are certain categories of McMaster students (e.g. exchange students) that do not receive a personalized enrollment appointment. The beginning of open enrollment is when those students are able to start enrolling in courses. Enrolment for Business I students will begin on Wednesday, June 27th.

♦ The core/tutorial I want is full!
Please continue to monitor Mosaic. We do not enrol students in closed courses.

♦ When I try to enroll in an open course, I receive an error message that says “Available seats are reserved and you do not meet the reserve capacity criteria”.
Many courses reserve a certain number of seats for students from different faculties and categories. This error message means that the seats reserved for students from your category (i.e. Business 1) have filled up. The class is open since there are still seats available for students from other faculties, who may also have the course as a program requirement.

♦ Will I ever be able to enroll in courses with reserved seats?
If you are trying to enroll in a course with reserved seats, you have several options. First, you can try enrolling in a different core section of that course. If you are still unsuccessful, you will have to periodically check Mosaic to see if more spots open up. In the months leading up to the start of classes, other students may drop the course or the faculty that offers the course may release more seats.

♦ I can’t get into non-Commerce courses.
If you are having difficulty enrolling into courses that belong to a different faculty (e.g. Economics, Computer Science, Political Science, etc.), you can either:
  1) Keep checking Mosaic to see if seats open up; or
  2) Contact the department that offers that course.

♦ What is the International/Cross-Cultural/Language Menu?
In order to graduate from the Commerce program, you will need to take two courses from the International/Cross-Cultural/Language Menu (see: Undergraduate Calendar). These electives can be taken at any point throughout your undergraduate career.

CHOOSING ELECTIVES
After selecting your required courses, you will have room for 6 to 12 units of electives. The electives you take are up to you! Find subjects you’re interested in, look up course outlines and reviews, and choose what’s right for you. You can even gear your electives towards a minor!

Have A Question? Just ask!

Contact us and visit our website for more information:

📍 DSB 112  📧 buscom@mcmaster.ca  📧 ug.degroote.mcmaster.ca  📞 905-525-9140