

Anita Sharma

(905) 123-4567

● 1280 Main Street West, Hamilton, ON L8S 4M4

● amirsx@mcmaster.ca

EDUCATION

Catherine Collegiate Secondary School

Expected Completion: June 2021

- Max Rotman Humanitarian Award – 2020

WORK EXPERIENCE

Co-Founder and CEO

September 2020 – Present

TutorConnect, Hamilton, ON

- Designed and implemented a business plan to create TutorConnect.com, learning the fundamentals of managing a small business and all stakeholders involved, including founders, tutors and students.
- Created website to connect local tutors with students, resulting in over 50 tutor-student matches

Sales Associate

July 2018 - August 2021

Fairweather Clothing, Hamilton, ON

- Worked with a team of 20 associates to provide consistent and excellent customer service.
- Achieved all weekly and monthly sales targets.
- Managed cash, debit and credit card transactions and ensured accurate summaries of sales

EXTRACURRICULAR ACTIVITIES

President

September 2021 – present

Student Council, Catherine Collegiate Secondary School

- Collaborated with a team of 12 executives to design and deliver 10 events and raise \$5000 in sponsorship from local businesses.
- Liaised with school administration to address student population concerns including the installation of water bottle refilling stations to decrease plastic water bottle waste in our school.

Assembly Line Lead

July 2018 - present

Mishka Social Services BarakahBOX Food Bank

<http://www.mishkasocialservices.org/single-post/2015/10/12/Behind-the-Scenes-with-BarakahBOX-Volunteers>

- Lead a group of 25 volunteers in assembling food boxes to meet the needs of 300 families in the community.
- Participate in various fundraising initiatives and community awareness campaigns.

Grade 11 Student Representative

September 2020 – June 2021

Student Council, Catherine Collegiate Secondary School

- Elected by my peers to represent their interests and concerns.
- Organized four class events which raised \$1000 in donations for Habitat for Humanity.

VOLUNTEER ACTIVITIES AND INTERESTS

- *Great Waters Challenge* (<https://wcwwa.ca/great-waters-challenge/>) – An online participative game for youth to connect with Canada's water heritage (2018, 2019)
- *Habitat for Humanity* - Volunteered in the ReStore (2019 - 2020)
- *Canadian Blood Services* – Coordinated and marketed blood drives for high school and increased donations from previous year threefold (2019, 2020)
- *Taekwondo* - Certified 1st *dan* Instructor, competed at 2019 Canadian National Taekwondo Championships
- *Soccer* - Played on house league teams (2012-2021)
- *Piano* - Grade 7 piano

Verifiers:

Dr. Emad Mohammad

Associate Professor, Accounting and Financial Management Services

Director, Integrated Business and Humanities

DeGroote School of Business | McMaster University

P: 905-525-9140 ext 27432

Verifier for my experience on student council

Greg Rombough

Manager, Undergraduate and Specialized Graduate Programs

DeGroote School of Business

McMaster University

905.525.9140 ext. 27213

rombough@mcmaster.ca

Verifier for work experience with TutorConnect

Victoria Doidge

Recruitment and Admissions

DeGroote School of Business

McMaster University

doidgev@mcmaster.ca

Verifier for my volunteer work with Canadian Blood Services