

IBH 1AD3 – Winter 2024
IBH 1AD3
IBH in the Community
Community Engagement, Social Justice and Business
Winter 2023 Course Outline

Integrated Business and Humanities
DeGroot School of Business
McMaster University

COURSE OBJECTIVE

This course aims to explore the relationship between business and humanities at the intersection of community engagement. Specifically, students will critically analyze how business decisions can be made keeping in consideration the communities they are running and learn about strategies that foster responsible engagement with community members and organizations. In doing so, students will also learn about equity, diversity and inclusion. They will explore social inequality, foundations and principles of community engagement, social entrepreneurship and corporate social responsibility. Students will be given opportunities to learn and think about how business works in the communities here in Canada and the global context. Students will gain knowledge and skills for community-engaged coursework and projects as they progress through the IBH programme and beyond the university. Students are expected to come to class prepared to participate in lectures, guest lectures, readings, and discussions throughout the semester. There is a strong emphasis on critical thinking skills and written and oral communication.

INSTRUCTOR AND CONTACT INFORMATION

Thurs. 4:30pm – 6:20pm

Dr. Shamim Ahmed
Instructor

Office: Virtual
Office Hours: Wednesdays
11:00am-12:00pm

Teaching Assistants

1. Sierra Haziza hazizas@mcmaster.ca
2. Sophie Banwell banwels@mcmaster.ca

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Course website: Avenue to Learn

COURSE ELEMENTS

Credit Value: 3	Leadership: Yes	IT skills: No	Global view: Yes
A2L: Yes	Ethics: Yes	Numeracy: No	Written skills: Yes
Participation: Yes	Innovation: Yes	Group work: Yes	Oral skills: Yes
Evidence-based: Yes	Experiential: Yes	Final Exam: No	Guest speaker(s): Yes

COURSE DESCRIPTION

This course delves into community politics, processes and functioning, providing you with the necessary knowledge and skills for effective and principled community engagement. It also emphasizes the significance of meaningful community engagement in comprehending and promoting business. Regardless of where you go after McMaster, you will be a member of many communities, including your workplace, professional group, neighbourhood, city, country and the world. As a responsible citizen and ethical businessperson, you will be expected to participate in community activities and bring about community change. This course is designed to equip you with respectful and responsible community engagement tools.

LEARNING OUTCOMES

Upon successful completion of this course, students will be able to complete the following key tasks:

1. Understand and articulate the principles, ethics and core attitudes related to community participation as articulated in McMaster's principles for community engagement.
 - i. Relationships Build Community
 - ii. Reciprocity
 - iii. Equity
 - v. Continuity/Sustainability
 - v. Openness to Learning
 - vi. Commitment to Act
2. Understand and articulate the complexity of communities and the interconnections between local and global communities.
3. Use an intersectional framework to think critically about social inequality, community engagement and business.
4. Analyze components necessary for effective community engagement, including (but not limited to) the following:

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- i. Effective and purposeful communication
- ii. Observation and Research
- iii. Reflection
- iv. Teamwork
- v. Collaboration
- vi. Conflict Resolution
- vii. Organization and planning

5. Explain and deploy the following core concepts in social theory and social justice:
- i. Power and Hierarchy (gender, race, class, sexuality, ability, nationality, religion, citizenship status, and more)
 - ii. Intersectionality
 - iii. Equity vs. Equality
 - iv. Difference and Privilege
 - vi. Reflexivity and Reflexive Writing

COURSE MATERIALS AND READINGS

The course readings will be posted on Avenue under the “Content” tab and are listed below in the course schedule with corresponding numbers. It will be regularly updated in the coming weeks. There is no text to purchase.

COURSE OVERVIEW AND ASSESSMENT

ACTIVITY	DELIVERY	DESCRIPTION	TOOL(S)
Lecture Core Content	Synch	1 hr 50 min. in-person; present and discuss course content	None
Readings	Asynch	Tied to weekly topics and discussion prompts	Readings linked in Avenue
Tutorials	Synch	50 min. live session; discuss readings and participate in applied learning	None
Group Discussions	Synch	During lectures as a class and small Groups	None

GRADE COMPONENT	WEIGHT	DESCRIPTION
Participation/Applied Learning Activities	10%	Combination of attendance and submissions of applied learning activities done during tutorial time
Critical Reflection (x2)	30%	15% x 2: Critical reflections that incorporate course content while grappling with questions concerning community, social inequality and business
Group Assessment of Global Corporation	25%	Group Presentation analyzing the business model of a global corporation as it relates to community engagement and social inequality
Assessment and Recommendations Report on Hamilton Community Business, Organization or Group	35%	A comprehensive assessment of a Hamilton community business, organization or group that includes a review of and recommendations for effective community engagement

COURSE DELIVERABLES

There are detailed assignment sheets available to you on Avenue to Learn. What follows is a brief introduction to the various assignments.

Participation and Applied Learning Activities

Participation and applied learning activities are worth a total of 10% of your final grade. Participation will be graded based on student contributions to class discussions and group work. Respectful discussion with one another plays an important role in the learning process so we need to take advantage of this opportunity to engage with each other. There will be class discussion questions throughout lectures and tutorials, as well as activities that will require small group discussion. Participation grades will be based on a combination of your attendance and the frequency and quality of your participation in class and small group discussion.

Critical Reflections (2)

An important part of learning is reflecting on what you have done, how you have changed, and what you want to do next. In this course, reflection is ongoing, but you will be asked to submit two critical reflections throughout the semester each worth 15% of your total grade. You will be given a prompt question for each of the reflections. You will need to show that you are able to critically incorporate class material into your writing as you reflect on the given prompt.

Group Assessment of a Global Corporation

Students will be in groups of approximately 5-7 people. Together you will choose a global corporation and using material learned in the course, provide an assessment of how they engage with local and global communities. The information gathered will be presented in the form of a 15-minute presentation during class time. Groups must also be prepared to answer questions for a 5-minute (minimum) discussion period after their presentation.

At Work in the Hamilton Community

The purpose of this assignment is to explore an organization, group or business in Hamilton that is involved in community engagement, social justice (broadly defined) or environmental activism in Hamilton. Your job is to find out about the organization and the work they do, and communicate the core activities of the organization through a final report. The report should emphasize how the organization currently engages with the community and recommendations that you have for how they can more effectively engage with the community. This project also includes a research component where you will be asked to connect your organization and its work to academic literature in the relevant area. This assignment is due on **April 12th, 2024**.

COMMUNICATION AND FEEDBACK

Students who wish to correspond with instructors or TAs directly via email must send messages that originate from their official McMaster University email account. This protects the confidentiality and sensitivity of information as well as confirms the identity of the student. Emails regarding course issues should NOT be sent to the Area Administrative Assistants. All students must receive feedback regarding their progress prior to the final date by which a student may cancel the course without failure by default.

- *For Level 1 and Level 2 courses, this feedback must equal a minimum of 20% of the final grade.*
- *For Level 3 courses and above, this feedback must equal a minimum of 10% of the final grade.*

Instructors may solicit feedback via an informal course review with students by Week #4 to allow time for modifications in curriculum delivery.

REQUESTING RELIEF FOR MISSED ACADEMIC WORK

In the event of an absence for medical or other reasons, students should review and follow the Academic Regulation in the Undergraduate Calendar "[Requests for Relief for Missed Academic Term Work](http://ug.degroot.mcmaster.ca/forms-and-resources/misled-course-work-policy/)" and the link below; <http://ug.degroot.mcmaster.ca/forms-and-resources/misled-course-work-policy/>

ACADEMIC INTEGRITY

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. **It is your responsibility to understand what constitutes academic dishonesty.**

Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: “Grade of F assigned for academic dishonesty”), and/or suspension or expulsion from the university.

For information on the various types of academic dishonesty please refer to the [Academic Integrity Policy](https://secretariat.mcmaster.ca/university-policies-procedures-guidelines/), located at <https://secretariat.mcmaster.ca/university-policies-procedures-guidelines/>

The following illustrates only three forms of academic dishonesty:

- plagiarism, e.g. the submission of work that is not one’s own or for which other credit has been obtained.
- improper collaboration in group work.
- copying or using unauthorized aids in tests and examinations.

AUTHENTICITY/PLAGIARISM DETECTION

Some courses may use a web-based service (Turnitin.com) to reveal authenticity and ownership of student submitted work. For courses using such software, students will be expected to submit their work electronically either directly to Turnitin.com or via an online learning platform (e.g. A2L, etc.) using plagiarism detection (a service supported by Turnitin.com) so it can be checked for academic dishonesty.

Students who do not wish their work to be submitted through the plagiarism detection software must inform the Instructor before the assignment is due. No penalty will be assigned to a student who does not submit work to the plagiarism detection software.

All submitted work is subject to normal verification that standards of academic integrity have been upheld (e.g., on-line search, other software, etc.). For more details about McMaster’s use of Turnitin.com please go to www.mcmaster.ca/academicintegrity.

COURSES WITH AN ON-LINE ELEMENT

Some courses may use on-line elements (e.g. email, Avenue to Learn (A2L), web pages, TopHat, MS Teams, etc.). Students should be aware that, when they access the electronic components of a course using these elements, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course.

The available information is dependent on the technology used. Continuation in a course that uses on-line elements will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure please discuss this with the course instructor.

CONDUCT EXPECTATIONS

As a McMaster student, you have the right to experience, and the responsibility to demonstrate, respectful and dignified interactions within all of our living, learning and working communities. These expectations are described in the [Code of Student Rights & Responsibilities](#) (the “Code”). All students share the responsibility of maintaining a positive environment for the academic and personal growth of all McMaster community members, **whether in person or online**.

It is essential that students be mindful of their interactions online, as the Code remains in effect in virtual learning environments. The Code applies to any interactions that adversely affect, disrupt, or interfere with reasonable participation in University activities. Student disruptions or behaviours that interfere with university functions on online platforms (e.g. use of Avenue 2 Learn, WebEx or Zoom for delivery), will be taken very seriously and will be investigated. Outcomes may include restriction or removal of the involved students’ access to these platforms.

ACADEMIC ACCOMMODATION OF STUDENTS WITH DISABILITIES

Students with disabilities who require academic accommodation must contact [Student Accessibility Services](#) (SAS) at 905-525-9140 ext. 28652 or sas@mcmaster.ca to make arrangements with a Program Coordinator. For further information, consult McMaster University’s [Academic Accommodation of Students with Disabilities](#) policy.

ACADEMIC ACCOMMODATION FOR RELIGIOUS, INDIGENOUS OR SPIRITUAL OBSERVANCES (RISO)

Students requiring academic accommodation based on religious, indigenous or spiritual observances should follow the procedures set out in the [RISO](#) policy. Students should submit their request to their Faculty Office **normally within 10 working days** of the beginning of term in which they anticipate a need for accommodation or to the Registrar's Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

COPYRIGHT AND RECORDING

Students are advised that lectures, demonstrations, performances, and any other course material provided by an instructor include copyright protected works. The Copyright Act and copyright law protect every original literary, dramatic, musical and artistic work, **including lectures** by University instructors.

The recording of lectures, tutorials, or other methods of instruction may occur during a course. Recording may be done by either the instructor for the purpose of authorized distribution, or by a student for the purpose of personal study. Students need to take prior permission from the instructor to record any part of a lecture. Students should be aware that their voice and/or image may be recorded by others during the class. Please speak with the instructor if this is a concern for you.

EXTREME CIRCUMSTANCES

The University reserves the right to change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labour disruptions, etc.). Changes will be communicated through regular McMaster communication channels, such as McMaster Daily News, A2L and/or McMaster email.

ACKNOWLEDGEMENT OF COURSE POLICIES

Your enrolment in Commerce IBH 1AD3 will be considered to be an implicit acknowledgement of the course policies outlined above, or of any other that may be announced during lecture and/or on A2L. **It is your responsibility to read this course outline, to familiarize yourself with the course policies and to act accordingly.**

Lack of awareness of the course policies **cannot be invoked** at any point during this course for failure to meet them. It is your responsibility to ask for clarification on any policies that you do not understand.

COURSE SCHEDULE

**IBH 1AD3
International Human Services Accounting
Winter 2023 Course Schedule
(Yet to be finalized)**

*Tutorials are in white and are where we will further discuss and apply what we learned during the previous Thursday's class. Readings are numbered and correspond with their posting on Avenue under 'Content' - 'Readings.' Please note that the reading materials and topics are subject to change and we will discuss about this in the class.

WEEK	DATE	TOPIC	READING
1	Wed. Jan 10 th (Tutorial)	No tutorial this week	None
1	Thurs. Jan 11 th	Introduction to Social Inequality	(1) McMullin and Curtis (2017)
2	Wed. Jan 17 th (Tutorial)	Introduction to Social Inequality	
2	Thurs. Jan 18 th	Communities and our Hamilton Community	(2) McNight and Block (2010) (3) HCF Vital Signs
3	Wed. Jan 24 th (Tutorial)	Communities and our Hamilton Community	
3	Thurs. Jan 25 th	Community Engagement – McMaster's Principles	(4) Dean (2007) and (5) Community Engagement Docs

4	Wed. Jan. 31 st (Tutorial)	Community Engagement – McMaster's Principles	
4	Thurs. Feb. 1 st	Power Dynamics and Reflection	(6) McCorkel and Myers (2003) and (7) Hamilton Spec – Coleman and Kroetsch (2021) Critical Reflection #1 DUE
5	Wed. Feb 7 th (Tutorial)	Power Dynamics and Reflection	(8) Enloe (2014)
5	Thurs. Feb 8 th	Local and Global Business	None
6	Wed. Feb 14 th (Tutorial)	Local and Global Business	(9) Frankental (2001)
6	Thurs. Feb 15 th	Corporate Social Responsibility	None
7	Wed. Feb 21 st (Tutorial)	READING WEEK	None
7	Thurs. Feb 22 rd	READING WEEK	None
8	Wed. Feb 28 th (Tutorial)	Corporate Social Responsibility	None
8	Thurs. Feb 29 th	Mid Semester Progress Presentations (IBH 4AB6B)	None
9	Wed. Mar 6 th (Tutorial)	Review concepts learned so far	
9	Thurs. Mar 7 th	Not for Profit/Non Profit	(10) Incite! (2007)
10	Wed. Mar 13 th (Tutorial)	Not for Profit/Non Profit	None
10	Thurs. Mar 14 th	Group Presentations	None Critical Reflection #2 DUE – Sunday March 17th 11:59pm
11	Wed. Mar 20 nd	TBD	None
11	Thurs. Mar 21 rd	Group Presentations	
12	Wed. Mar 27 th	TBD	
12	Thurs. Mar 28 th	Exploring Hamilton (Guest Speaker): Not for Profit	(11) Siqueira et al. (2020)
13	Wed. Apr. 3 rd (Tutorial)	Not for Profit	
13	Thurs. Apr. 4 th	Exploring Hamilton (Guest Speaker): Social Entrepreneurship	(12) Shaw and Carter (2007)
14	Wed. Apr. 10 th	Final Paper Preparation time	None Final Paper DUE