

## Commerce 3GR0 DeGroot Student Experience and Development III – Fall 2024 Course Outline

DeGroot School of Business  
McMaster University

### *INSTRUCTOR AND CONTACT INFORMATION*

#### Section C01

**Mon 10:30 am – 12:20 pm**

Virtual Lecture: Mon 10:30 – 11:30 am

Independent Student/Group Work: Mon 11:30 am – 12:20 pm

<p><b>Dr. Karleen Dudeck</b></p> <p><b>Instructor</b></p> <p>Email: <a href="mailto:dudeckkj@mcmaster.ca">dudeckkj@mcmaster.ca</a></p>	<p><b>Shelley Rottenberg</b></p> <p><b>Instructional Assistant (IA)</b></p> <p>Email: <a href="mailto:dsbgr0@mcmaster.ca">dsbgr0@mcmaster.ca</a></p>
<p>Office Hours: by appointment</p> <p>Class location: see Avenue to Learn</p>	

#### Tutorials and Student Teaching Assistants (TAs)

<p><b>T01 – In-Person</b></p> <p><b>Wed 10:30 am – 12:20 pm</b></p> <p>Luc Miglaro <a href="mailto:migliarl@mcmaster.ca">migliarl@mcmaster.ca</a></p> <p>Nabiha Maseehuddin <a href="mailto:maseehun@mcmaster.ca">maseehun@mcmaster.ca</a></p> <p>Yutong Xie <a href="mailto:xiey89@mcmaster.ca">xiey89@mcmaster.ca</a></p>	<p><b>T02 – In-Person</b></p> <p><b>Thu 10:30 am – 12:20 pm</b></p> <p>Farah Hafid <a href="mailto:hafidf@mcmaster.ca">hafidf@mcmaster.ca</a></p> <p>Isabella Benko <a href="mailto:benkoi@mcmaster.ca">benkoi@mcmaster.ca</a></p> <p>Laila Elnadi <a href="mailto:elnadil@mcmaster.ca">elnadil@mcmaster.ca</a></p>	<p><b>T03 – In-Person</b></p> <p><b>Thu 2:30 – 4:20 pm</b></p> <p>Dora Tuzan <a href="mailto:davisk27@mcmaster.ca">davisk27@mcmaster.ca</a></p> <p>Irmela Ostiguy <a href="mailto:ostiguyi@mcmaster.ca">ostiguyi@mcmaster.ca</a></p> <p>Rhea D'Mello <a href="mailto:dmellr5@mcmaster.ca">dmellr5@mcmaster.ca</a></p>
<p>Tutorial Locations: See Avenue to Learn</p> <p>TA Office Hours: by appointment</p>		

Course website: <http://www.avenue.mcmaster.ca>

## ***COURSE ELEMENTS***

Credit Value:	0	Leadership:	Yes	IT skills:	Yes	Global view:	Yes
A2L:	Yes	Ethics:	Yes	Numeracy:	No	Written skills:	Yes
Participation:	Yes	Innovation:	Yes	Group work:	Yes	Oral skills:	Yes
Evidence-based:	Yes	Experiential:	Yes	Final Exam:	No	Guest speaker(s):	Yes

## ***COURSE INFORMATION***

This course offers development tools and learning experiences that facilitate students' success during the Commerce program and beyond throughout their careers. This course provides students with the foundation to meaningfully engage communities and stakeholders of different types. This is a critical outlook and set of skills that are foundational for a successful, well-rounded commerce graduate. Students will learn about McMaster's six principles of community engagement and how to apply them in developing and maintaining positive and productive engagement with community partners. Throughout the course, students will reflect on guest speakers and a curated set of resources. In doing so, they will integrate into their approach to leadership and the importance of empathic understanding and appreciating different lived experiences. Empathic leadership is increasingly sought by today's business leaders. Students will apply their knowledge of community engagement to address real community-based problems through the 3GR0 Community Impact Project (CIP).

## ***IMPORTANT LINKS***

- [Mosaic](#)
- [Avenue to Learn](#)
- [Student Accessibility Services - Accommodations](#)
- [McMaster University Library](#)

## ***COURSE LEARNING OUTCOMES***

By the end of this course, students will be able to:

1. Explore McMaster's six principles of community engagement by participating in an experiential learning opportunity.
2. Distinguish different ways of thinking and ideological approaches to business, community, and personal life.
3. Reflect on how professional skills and experiences can be leveraged in an expanded network outside of the traditional areas of business.
4. Increase awareness of one's own leader decision-making style through the lenses of ethical leadership and community/stakeholder awareness.
5. Articulate the professional skills developed through the Community Impact Project to leverage this experience for future career success.

## ***COURSE LEARNING GOALS***

This course builds on 2GR0 and continues to provide experiential activities for students to develop, enhance and apply foundational knowledge of highly sought skills in the workplace such as critical thinking, collaboration, communication, and self-management. Further, this course offers career development tools and learning experiences that facilitate students' success in the Business Program and their careers.

This course provides students with the foundation to engage in community-engaged, experiential learning at McMaster but more importantly will set students up to be able to work across boundaries and with different communities in their future careers. Students will learn about McMaster's six principles of community engagement and how to apply them in developing and maintaining positive and productive engagement with community partners. Students will then apply this knowledge on community engagement to a community-based experiential 3GR0 Community Impact Project (CIP).

## ***REQUIRED MATERIALS AND TEXTS***

### **Textbook and Study Materials**

This is not a traditional "content" course, therefore, there is no required textbook for this course. The "content" for this course will be provided through virtual class lecture, in-person tutorials and online resources. Slides and other audio-visual materials used during the classes or tutorials will be posted on Avenue to Learn for review.

## Digital Applications/Accounts

This course will make extensive use of technology. These tools are **free** for DeGroot and McMaster students.

1. **Avenue to Learn:** All course information, required materials, general announcements, and other resources students will need will be included in the course Avenue shell. To access your course, go to Avenue to Learn (<http://avenue.mcmaster.ca/>)
2. **MS Teams:** Virtual lectures will be held via Teams Town Halls. Links will be provided on Avenue to Learn. Students will have access to the *Happenings at DeGroot* channel, which contains information of interest to 3<sup>rd</sup>-year BCom students.
3. **Zoom:** Virtual office hours will be held via Zoom. Links will be provided on Avenue to Learn.
4. **Pressbook:** Students will need to review the [Fundamentals of Community Engagement: A Sourcebook for Students](#) e-book that contains information related to McMaster's principles of community engagement.
5. **LibGuide:** To support the reflection on different ways of thinking, students have access to the [3GR0 - DeGroot Student Experience and Development III LibGuide](#) that includes curated resources.
6. **Peer Scholar:** Peer Scholar is a peer review software system. This system will facilitate the peer reviews that students complete when they submit each group assignment.

**Technology Support Note:** If you run into a problem with any course related technology, please contact technical support of the respective platform. Your instructor, instructional assistant and TAs are not your technical support team but do keep them updated on any issues that cannot be quickly resolved, so we can determine if it is an individual issue, or it is a system wide problem affecting multiple students. The list of technical support links/contact information is posted on Avenue.

## *CLASS FORMAT*

This class is delivered in a blended (in-person and online) format, including:

- online lectures

**AND**

- in-person tutorials.

Note: The registrar has scheduled lectures on Mondays 10:30 am – 12:20 pm. The formal lecture portion will take place from 10:30 – 11:30 am. The remaining time will be allocated to independent student work, e.g., to complete individual and/or group assignments.

**The first class will be an online lecture on Monday, September 9, 2024, 10:30 – 11:30 am.**

Teams links for online lectures are provided on Avenue. Punctuality is the sign of a true professional and shows self-discipline and respect for others. Please make whatever arrangements are necessary to attend the lecture and begin work at 10:30 a.m.

## ***COURSE EVALUATION***

**This is a pass/fail course.** To pass this course, students are required to:

- **Achieve at least 50% in the Individual Learning and Reflection Activities**
- AND**
- **Achieve at least 50% in the Experiential Activities**

Assignments are due at 11:59 PM on the day of the students' registered tutorial unless indicated. See the Course Schedule for specific dates.

### **Individual Learning and Reflection Activities**

<b>EVALUATIONS</b>	<b>INDIVIDUAL OR GROUP</b>	<b>WEIGHT</b>	<b>DUE DATE</b>
Lecture Engagement and Quizzes	Individual	16%	See Course Schedule for Lecture Dates
Tutorial Engagement	Individual	9%	See Course Schedule for Tutorial Dates
Peer Evaluation	Individual	10%	See Course Schedule for Tutorial Dates
Leadership Survey	Individual	5%	Week 4 Tutorial Date @ 11:59 PM
Business Workbook Part 1	Individual	28%	Week 6 Tutorial Date @ 11:59 PM
Business Workbook Part 2	Individual	16%	Week 12 Tutorial Date @ 11:59 PM
Critical Thinking and GenAI Assignment	Individual	16%	October 1, 2024 @ 11:59 PM
<b>TOTAL</b>		<b>100%</b>	

### Experiential Activities

EVALUATIONS	INDIVIDUAL OR GROUP	WEIGHT	DUE DATE
Team Charter	Group	13% Group	Week 3 Tutorial Date @ 11:59 PM
		5% Individual	
Community Impact Project Part 1: <i>Understanding Community Partners Assignment</i>	Group	13% Group	Week 4 Tutorial Date @ 11:59 PM
		5% Individual	
Community Impact Project Part 2: <i>CIP Preparation Assignment</i>	Group	10% Group	Week 6 Tutorial Date @ 11:59 PM
		4% Individual	
Community Impact Project Part 3: <i>CIP Deliverable</i>	Group	35% Group	Week 11 Tutorial Date @ 11:59 PM
		15% Individual	
<b>TOTAL</b>		<b>100%</b>	

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### *COURSE DELIVERABLES*

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#### INDIVIDUAL LEARNING AND REFLECTION ACTIVITIES

##### Lecture Engagement

Lecture engagement will be assessed through attendance of virtual lectures and Class Review Quizzes submitted through Avenue after each lecture. The Class Review Quiz questions will be due on 11:59 PM on the day of each lecture. Class Review Quizzes will include a mix of multiple-choice comprehension and short-answer reflection questions after the classes. Lecture attendance will be tracked automatically by Teams when students login using their MacIDs. Late submissions will **not** be accepted for the Class Review Quizzes or lecture attendance.

##### Tutorial Engagement

Tutorial engagement will be assessed through attendance in-person tutorials. Tutorial attendance will be recorded by TAs during the in-person tutorial sessions. Students should arrive promptly at the start of the tutorial to ensure that their attendance is recorded. Late submissions will **not** be accepted for the tutorial attendance.

##### Peer Evaluation

This class will use Peer Scholar for self evaluation and peer evaluations. The peer evaluations provide each student with the opportunity to evaluate the contributions made by all group members through peer/self-evaluation. The course instructor, with discretion, will consider the average marks students obtain from their peers to determine the individual component of the grade associated with

each Experiential Activity (Group assignments). Late submissions will **not** be accepted for the Peer Evaluation.

### **Leadership Survey**

Students will be required to complete an online leadership survey. The link to complete the survey will be made available on Avenue. Students will receive a personalized 3GR0 Leadership Feedback Report with information related to self-awareness and ethical leadership, including shareholder versus stakeholder focus during decision-making and how this relates to values. Students will use the 3GR0 Leadership Feedback Report to complete the Business Workbook.

### **Business Workbook**

The 3GR0 Business Workbook guides students' reflection on their leadership and career development, exposure to different ways of thinking, and engagement with community organizations. This new knowledge and the experience in the 3GR0 Community Impact Project (CIP) build students professional self. The 3GR0 Business Workbook will also help student communicate this experience effectively to your networks. The 3GR0 Business Workbook includes two (2) parts:

- **Business Workbook Part 1 – Leadership Development and Goal Setting**
  - Students will reflect on Leadership reports from 1GR0, 2GR0 and 3GR0. If students do not have access to their Leadership Reports, sample will be provided on Avenue.
  - Students will work on goal setting for 3GR0. First, they will identify goals for applying two (2) principles from the Principles of Community Engagement Pressbook during the 3GR0 Community Impact Project. Second, students will set goals for career development skills and competencies that they can enhance or build through the 3GR0 Community Impact Project.
  - Students will explore careers in the not-for-profit sector by identifying roles that align with their values, interests and/or past experiences.
- **Business Workbook Part 2 – Team Dynamics and Career Development**
  - Students will reflect on their experience working in a group and how they used the Team Charter.
  - Students will reflect on the transferable skills that they developed during the course and use a storytelling approach to create an interview response based on their 3GR0 Community Impact Project experience.

### **Critical Thinking and GenAI Assignment**

The Critical Thinking with GenAI assignment is completed individually as a preparation for the Community Impact Project Part 2 assignment. Students will use GenAI to create a list of high-quality questions to ask the community partner during the interactive question and answer session. Students will also reflect on their experience using GenAI as part of the assignment. Students will receive feedback on this assignment, which will be necessary to complete the Community Impact Project Part 2 assignment with their groups.

## EXPERIENTIAL ACTIVITIES

*Note: Experiential Activities are completed in groups of 5 or 6. Students can choose their own groups of 5 or 6 students. Students should self-enroll in groups on Avenue before the due date for self-enrollment, as indicated in the course schedule at the end of the course outline. After this time, students will be randomly assigned to groups by the 3GR0 teaching team.*

Note: All Experiential Activities include both group and individual grade component. The individual grade component will be based on Peer Evaluations submitted throughout the term (see details about Peer Scholar, above). The course instructor, with discretion, will consider the average marks students obtain from their peers to determine the individual grade component. If the Peer Evaluations demonstrate balanced and fair contributions from all group members, then the individual component of the grade will be equal to the group component of the grade. For example, if the group component grade is 80% then the maximum grade for the individual component is 80% for all group members. If Peer Evaluations indicate that a student contributed less than their peers, then the individual component of their Experiential Activity grade may be adjusted to reflect the lower contribution.

### Team Charter

Students will work in their groups to complete a Team Charter for the 3GR0 Community Impact Project. The Team Charter will guide students to create goals and set expectations for working effectively throughout the course. The charter will also provide students with the opportunity to discuss scheduling conflicts and will allow the group to identify strategies to resolve group conflict. The Team Charter will be submitted on Avenue to Learn.

### Community Impact Project

Students will work with local Hamilton-Halton community partner organizations to develop practical, tangible deliverables to solve current challenges identified by the community partners as part of the 3GR0 Community Impact Project (CIP). The CIP includes three (3) parts; all group members are expected to contribute to all parts of the CIP.

To complete the CIP, students will work in groups to generate solutions for challenges identified by the community partner organizations and provide the partner with a deliverable that can be deployed for immediate use by the organization. The final deliverables are intended to provide timely and tangible results to the community partner organization, with the intended outcome of having a positive impact on the Hamilton-Halton community.

To facilitate group work, groups will be given time during tutorials to complete the CIP. In advance of the tutorials, students will have access to the CIP Project Description and reference materials provided by the community partner organization posted on Avenue. The CIP Project Description will provide an overview of a current business challenge that the community partner organization is experiencing, and a description of deliverable requested by the organization.

Teaching Assistants (TAs) have been recruited to support students throughout this process and will be available during the tutorial times to meet with the group and discuss solutions, provide advice on creating the deliverable, and support groups throughout the CIP process.



Additional details about the Community Impact Project will be provided during lectures and on Avenue. Students should contact their Teaching Assistants if they need help.

- **CIP Part 1 – Understanding Community Partners Assignment**

The purpose of this assignment is for groups to develop an understanding the community partner organization and their stakeholders, and the importance of CIP Deliverable to the community partner organization.

- **CIP Part 2 – CIP Preparation Assignment**

The purpose of this assignment is for groups to:

1. Generate a list of questions to ask the community partner organization in-person as part of the interactive question and answer session take place after the midterm break. Each group will submit a list of potential questions that they would like to ask the community partner and the 3GR0 teaching team will assign the group one (1) question that the group will be required to ask the representative(s) from the community partner organization during the question-and-answer session. As part of this submission, groups will be required to nominate one (1) member of the group to ask a question to the representative(s) from the community partner organization.
2. Create a Project Plan that builds on the Team Charter by asking the group to break down the CIP Part 3 into tasks, and then assign tasks internal team deadlines. The purpose is to ensure that groups can clear communicate expectations for how they will complete the CIP Part 3.

- **Part 3 – CIP Deliverable**

The CIP Deliverable (work product) resulting from the groupwork will be shared externally with our community partners. Additional details about this assignment will be provided during lectures, tutorials, and on Avenue.

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## ***LATE ASSIGNMENTS***

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A **10% penalty** will be applied for every day or partial day that an assignment is submitted late. These penalties will begin on the day following the due date.

**Assignments submitted more than 3 days late will receive a zero (0).**

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## ***COMMUNICATION AND FEEDBACK***

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Students who have questions about assignments or grades should contact their TAs before contacting their instructor or instructional assistant. Students should include the TA responses when contacting the instructor or instructional assistant.

Students who wish to correspond with instructor, instructional assistant, or TAs directly via email must send messages that originate from their official McMaster University email account. This protects the confidentiality and sensitivity of information as well as confirms the identity of the student. Emails regarding course issues should NOT be sent to the Area Administrative Assistants. All students must receive feedback regarding their progress prior to the final date by which a student may cancel the course without failure by default.

- *For Level 1 and Level 2 courses, this feedback must equal a minimum of 20% of the final grade.*
- *For Level 3 courses and above, this feedback must equal a minimum of 10% of the final grade.*

Instructors may solicit feedback via an informal course review with students by Week #4 to allow time for modifications in curriculum delivery.

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## ***REQUESTING RELIEF FOR MISSED ACADEMIC WORK***

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In the event of an absence for medical or other reasons, students should review and follow the Academic Regulation in the Undergraduate Calendar "[Requests for Relief for Missed Academic Term Work](#)" and the link below;

<http://ug.degroot.mcmaster.ca/forms-and-resources/missed-course-work-policy/>

## ***COURSE MODIFICATION***

From time to time there may be a need to remove/add topics or to change the schedule or the delivery format. If these are necessary, you will be given as much advance notice as possible.

## ***GENERATIVE AI***

Students may freely use generative AI in this course so long as the **use of generative AI is referenced and cited following citation instructions given in the syllabus.**

Use of generative AI outside assessment guidelines or without citation will constitute academic dishonesty. It is the student's responsibility to be clear on the expectations for citation and reference and to do so appropriately.

## ***ACADEMIC INTEGRITY***

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. **It is your responsibility to understand what constitutes academic dishonesty.**

Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: "Grade of F assigned for academic dishonesty"), and/or suspension or expulsion from the university. For information on the various types of academic dishonesty please refer to the [Academic Integrity Policy](#).

The following illustrates only three forms of academic dishonesty:

- plagiarism, e.g. the submission of work that is not one's own or for which other credit has been obtained.
- improper collaboration in group work.
- copying or using unauthorized aids in tests and examinations.

## ***AUTHENTICITY/PLAGIARISM DETECTION***

**Some courses may** use a web-based service (Turnitin.com) to reveal authenticity and ownership of student submitted work. For courses using such software, students will be expected to submit their work electronically either directly to Turnitin.com or via an online learning platform (e.g. Avenue to Learn, etc.) using plagiarism detection (a service supported by Turnitin.com) so it can be checked for academic dishonesty.

Students who do not wish their work to be submitted through the plagiarism detection software must inform the Instructor before the assignment is due. No penalty will be assigned to a student who does not submit work to the plagiarism detection software. **All submitted work is subject to normal verification that standards of academic integrity have been upheld** (e.g., on-line search, other software, etc.). For more details about McMaster's use of Turnitin.com please go to [www.mcmaster.ca/academicintegrity](http://www.mcmaster.ca/academicintegrity).

## ***COURSES WITH AN ON-LINE ELEMENT***

**Some courses may** use on-line elements (e.g. e-mail, Avenue to Learn, LearnLink, web pages, capa, Moodle, ThinkingCap, etc.). Students should be aware that, when they access the electronic components of a course using these elements, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course. The available information is dependent on the technology used. Continuation in a course that uses on-line elements will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure please discuss this with the course instructor.

## ***ONLINE PROCTORING***

**Some courses may** use online proctoring software for tests and exams. This software may require students to turn on their video camera, present identification, monitor and record their computer activities, and/or lock/restrict their browser or other applications/software during tests or exams. This software may be required to be installed before the test/exam begins.

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## **CONDUCT EXPECTATIONS**

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As a McMaster student, you have the right to experience, and the responsibility to demonstrate, respectful and dignified interactions within all of our living, learning and working communities. These expectations are described in the [Code of Student Rights & Responsibilities](#) (the “Code”). All students share the responsibility of maintaining a positive environment for the academic and personal growth of all McMaster community members, **whether in person or online**.

It is essential that students be mindful of their interactions online, as the Code remains in effect in virtual learning environments. The Code applies to any interactions that adversely affect, disrupt, or interfere with reasonable participation in University activities. Student disruptions or behaviours that interfere with university functions on online platforms (e.g. use of Avenue 2 Learn, WebEx or Zoom for delivery), will be taken very seriously and will be investigated. Outcomes may include restriction or removal of the involved students’ access to these platforms.

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## **ACADEMIC ACCOMMODATION OF STUDENTS WITH DISABILITIES**

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Students with disabilities who require academic accommodation must contact [Student Accessibility Services](#) (SAS) at 905-525-9140 ext. 28652 or [sas@mcmaster.ca](mailto:sas@mcmaster.ca) to make arrangements with a Program Coordinator. For further information, consult McMaster University’s [Academic Accommodation of Students with Disabilities](#) policy.

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## **ACADEMIC ACCOMMODATION FOR RELIGIOUS, INDIGENOUS OR SPIRITUAL OBSERVANCES (RISO)**

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Students requiring academic accommodation based on religious, indigenous or spiritual observances should follow the procedures set out in the [RISO](#) policy. Students should submit their request to their Faculty Office **normally within 10 working days** of the beginning of term in which they anticipate a need for accommodation or to the Registrar's Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

## ***COPYRIGHT AND RECORDING***

Students are advised that lectures, demonstrations, performances, and any other course material provided by an instructor include copyright protected works. The Copyright Act and copyright law protect every original literary, dramatic, musical and artistic work, **including lectures** by University instructors.

The recording of lectures, tutorials, or other methods of instruction may occur during a course. Recording may be done by either the instructor for the purpose of authorized distribution, or by a student for the purpose of personal study. Students should be aware that their voice and/or image may be recorded by others during the class. Please speak with the instructor if this is a concern for you.

## ***EXTREME CIRCUMSTANCES***

The University reserves the right to change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labour disruptions, etc.). Changes will be communicated through regular McMaster communication channels, such as McMaster Daily News, Avenue to Learn and/or McMaster email.

## ***ACKNOWLEDGEMENT OF COURSE POLICIES***

Your enrolment in Commerce 3GR0 will be considered to be an implicit acknowledgement of the course policies outlined above, or of any other that may be announced during lecture and/or on A2L. **It is your responsibility to read this course outline, to familiarize yourself with the course policies and to act accordingly.**

Lack of awareness of the course policies **cannot be invoked** at any point during this course for failure to meet them. It is your responsibility to ask for clarification on any policies that you do not understand.

**COURSE SCHEDULE**

**Commerce 3GR0 – Fall 2024 Course Schedule**

Week	Virtual Lecture Theme	Tutorial Activities	Assignment Due Dates
<b>Week 1</b> Sep 3 - 8	No lecture	No tutorials	
<b>Week 2</b> Sep 9 – 15	<b>3GR0 Course Kick-off and Introduction to Community Engaged Learning</b> <ul style="list-style-type: none"> <li>Introduction to 3GR0 course plan</li> <li>Meet the 3GR0 teaching team</li> <li>GR0 program connections</li> </ul>	<b>3GR0 Community Impact Project &amp; GenAI Overview</b> <ul style="list-style-type: none"> <li>CIP Overview</li> <li>Using Gen AI for the CIP</li> <li>Group Activities: <ul style="list-style-type: none"> <li>Form Groups</li> </ul> </li> <li>Individual Activities: <ul style="list-style-type: none"> <li>Form Groups (Self-enroll on Avenue by Sep 15)</li> </ul> </li> </ul>	<p>Students should self enroll in groups by Sep 15 at 11:59 PM.</p> <p>Students who do not self-enrol in a group by Sep 15 will be randomly assigned to a group by their TAs.</p>
<b>Week 3</b> Sep 16 – 22	<b>Introduction to the Community Impact Project</b> <ul style="list-style-type: none"> <li>Exploring principles of Community Engaged Learning</li> </ul>	<b>3GR0 Community Impact Project Kick-off</b> <ul style="list-style-type: none"> <li>Community Partner Introduction</li> <li>CIP Q&amp;A with instructor</li> <li>Group Activities: <ul style="list-style-type: none"> <li>Team Charter due</li> <li><i>Optional: CIP Part 1 (due next week)</i></li> </ul> </li> <li>Individual Activities: <ul style="list-style-type: none"> <li>Peer Evaluation #1 due</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Team Charter due at 11:59 PM on the day of your Tutorial</li> <li>Peer evaluation due at 11:59 PM on the day of your tutorial</li> </ul>
<b>Week 4</b> Sep 23 – 29	<b>Leadership Decision Making Styles</b> <ul style="list-style-type: none"> <li>Guest Speaker: Self-Awareness and Leadership Decision Making Style (Lisa Lorentz)</li> <li>4R Framework</li> <li>Goal Setting</li> <li>Watch: 4R Framework video</li> <li>Leadership survey link will open after the lecture</li> </ul>	<b>Group Coaching and CIP Part 1</b> <ul style="list-style-type: none"> <li>1:1 Group Coaching with TAs. All group members are required to attend tutorial.</li> <li>Group Activities: <ul style="list-style-type: none"> <li>CIP Part 1 due</li> </ul> </li> <li>Individual Activities: <ul style="list-style-type: none"> <li>Leadership Survey due</li> <li>Peer Evaluation #2 due</li> <li>Critical Thinking with Gen AI assignment due Monday, Oct 1 at 11:59 PM</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>CIP Part 1 due at 11:59 PM on the day of your Tutorial</li> <li>Leadership Survey due at 11:59 PM on the day of your Tutorial <ul style="list-style-type: none"> <li><i>Leadership reports will be sent out via email after Week 6 lecture</i></li> </ul> </li> <li>Critical Thinking with Gen AI assignment due at 11:59 PM on Oct 1</li> <li>Peer evaluation due at 11:59 PM on the day of your Tutorial</li> </ul>

Week	Virtual Lecture Theme	Tutorial Activities	Assignment Due Dates
<b>Week 5</b> Sep 30 – Oct 6	<b>No lecture</b> <b>National Day for Truth and Reconciliation</b>	<b>No tutorials</b>	
<b>Week 6</b> Oct 7 – 13	<b>Professional Development</b> <ul style="list-style-type: none"> <li>• Leadership Survey Feedback (Yair Berson)</li> <li>• Business Workbook Part 1 Overview (Lisa Lorentz)</li> <li>• Guest Speaker: Career Development and Working with Community Partners (Danielle Little)</li> </ul>	<b>Group Coaching and CIP Part 2</b> <ul style="list-style-type: none"> <li>• 1:1 Group Coaching with TAs. All group members are required to attend tutorial.</li> <li>• Group Activities: <ul style="list-style-type: none"> <li>• CIP Part 2 due</li> </ul> </li> <li>• Individual Activities: <ul style="list-style-type: none"> <li>• Business Workbook Part 1 due</li> <li>• Peer Evaluation #3 due</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• CIP Part 2 due at 11:59 PM on the day of your Tutorial</li> <li>• Business Workbook Part 1 due at 11:59 PM on the day of your Tutorial</li> <li>• Peer evaluation due at 11:59 PM on the day of your Tutorial</li> </ul>
<b>Week 7</b> Oct 14 – 20	<b>MIDTERM BREAK</b>		
<b>Week 8</b> Oct 21 – 27	<b>No Lecture</b>	<b>No Tutorial</b>	
<b>Week 9</b> Oct 28 – Nov 3	<b>Ways of Thinking and Preparation for the Community Partner Q&amp;A Session</b> <ul style="list-style-type: none"> <li>• Guest Speaker: Exploring Different Ways of Thinking (Khadijeh Rakie)</li> <li>• Review of expectations for CIP Interactive Q&amp;A session and CIP Part 3.</li> </ul>	<b>Community Partners in Person for interactive Q&amp;A session</b> <ul style="list-style-type: none"> <li>• All group members are required to attend tutorial to participate in the question and answer session with the community partner organization.</li> </ul>	
<b>Week 10</b> Nov 4 – 10	<b>Keynote Guest Speaker: Applying Business Skills in the Not-for-Profit Sector</b> <ul style="list-style-type: none"> <li>• John Gormaly, Director of Research &amp; Analytics, The Princess Margaret Cancer Foundation</li> </ul>	<b>Group Coaching and CIP Part 3</b> <ul style="list-style-type: none"> <li>• 1:1 Group Coaching with TAs. All group members are required to attend tutorial.</li> <li>• Group Activities: <ul style="list-style-type: none"> <li>• CIP Part 3 (due next week)</li> </ul> </li> </ul>	



Week	Virtual Lecture Theme	Tutorial Activities	Assignment Due Dates
<b>Week 11</b> Nov 11 – 17	<b>Careers Review</b> <ul style="list-style-type: none"> <li>Guest Speaker: Career Development Assignment Review (Danielle Little)</li> </ul>	<b>TA office hours (virtual) – No in-person tutorials</b> <ul style="list-style-type: none"> <li>TA office hours online for the first 1 hr of the assigned tutorial time</li> <li>Tutorial classrooms will be available for in-person groupwork</li> <li>Group Activities: <ul style="list-style-type: none"> <li>CIP Part 3 due</li> </ul> </li> <li>Individual Activities: <ul style="list-style-type: none"> <li>Peer Evaluation #4 due</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>CIP Part 3 due at 11:59 PM on the day of your Tutorial</li> <li>Peer evaluation due at 11:59 PM on the day of your Tutorial</li> </ul>
<b>Week 12</b> Nov 18 – 24	<b>Career Development and Community Impact: Panel</b> <ul style="list-style-type: none"> <li>Alumni Panel: Working in Not-for-Profit / Community Organizations facilitated by Danielle Little</li> </ul>	<b>TA office hours (virtual) – No in-person tutorials</b> <ul style="list-style-type: none"> <li>TA office hours online for the first 1 hr of the assigned tutorial time</li> <li>Individual Activities: <ul style="list-style-type: none"> <li><i>Optional: Business Workbook Part 2 due Week 13</i></li> </ul> </li> </ul>	
<b>Week 13</b> Nov 25 – Dec 1	<b>Course Wrap Up</b> <ul style="list-style-type: none"> <li>Course Wrap-up lecture</li> </ul>	<b>No in-person tutorials</b> <ul style="list-style-type: none"> <li>Individual Activities: <ul style="list-style-type: none"> <li>Business Workbook Part 2 due</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Business Workbook Part 2 due at 11:59 PM on the day of your Tutorial</li> </ul>